

# Call for Nominations to the CAG Board of Directors



The Canadian Association of Gastroenterology (CAG)'s **Nominations Committee** is seeking nominations from its membership to fill two (2) Director positions on the Board of Directors following the Annual General Meeting in 2024.

The CAG is governed by a five-person Board of Directors.

For 2024, there will be two positions open: one two-year term, and one three-year term.

The Director elected to the **two-year term** will be appointed by the Board to be the **President-Elect**. This position will require a six-year commitment in total – two years each as President-Elect, President and then Past President.

The Director elected to the **three-year term** will be appointed by the Board to serve as the **Treasurer**.

## Eligibility Criteria:

- A demonstrated commitment to the CAG.
- Prior contributions and engagement through committee work and other leadership roles.
- A CAG member for at least five years.
- Must currently be a CAG member in good standing.

**Please forward your nomination no later than September 15, 2023 to [stuart@cag-acg.org](mailto:stuart@cag-acg.org).**

We thank all members who submit their names for consideration by the Nominating Committee. The CAG supports and celebrates equity, diversity and inclusion, believing these pillars to be crucial to healthy people, healthy communities and a healthy organization.

**President-Elect:** The President-Elect shall be a Director and, in the absence of the President, shall perform the duties of the President. The President-Elect shall chair the CDDW™ Implementation Committee. The President-Elect shall have such other duties and powers as the Board may specify.

**Treasurer:** The Treasurer shall be a Director and shall be responsible for/oversee the maintenance of proper accounting records as well as the deposit of money, the safekeeping of securities and investments, and the disbursement of funds of the CAG. The Treasurer is supported by the CEO, CAG accounting and auditing services as well. The Treasurer chairs the Ways and Means Committee.

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## Responsibilities of the Board:

- The Board is responsible for all aspects of the CAG, including overseeing its operations and holding the CEO accountable for delivering on the mission of the organization.
- The Board is required to make decisions that are solely in the CAG's best interests, while also considering the impact on the CAG's members and other stakeholders.
- The Board is the decision-making body of the organization; Committees are recommending bodies of the organization.
- Each individual Director on the Board has a fiduciary duty to the organization. Directors have an overall responsibility to the CAG, and to develop the strategy for achieving its stated mission, vision, and goals.

## Director's Duties Include:

- Approving the mission, vision, values, and strategic directions, including strategic and operating plans.
- Overseeing the financial affairs of the organization, including approving the annual budget and the investment policy; approving member dues and fees; approving investment commitments; and expenditures over a certain value that will be determined from time to time.
- Monitoring organizational performance.
- Declaring and managing conflicts of interest, when/if applicable.
- Assessing organizational risks and opportunities.
- Creating committees and task forces.
- Approving terms of reference/mandates for committees/task forces.
- Approving duties of officers, Board code of conduct and conflict of interest policies.
- Recommends the appointment of the Auditor, to be voted on and approved by the Membership at the Annual General Meeting.
- Appointing the Vice Presidents to the Affairs Groups; approving the appointments of committee chairs/co-chairs/vice chairs as recommended and approved by the Vice Presidents.
- Selecting, supervising, evaluating, and compensating the CEO, and approving the CEO succession plan.

For more information: [Governance \(cag-acg.org\)](https://cag-acg.org)

To view the CAG Governance Policies: [Governance Policies and Orientation Manual \(cag-acg.org\)](https://cag-acg.org)