RRA Application Check list

Please upload all of the following information within <u>ONE</u> **PDF** for submission:

The supervisor will need to:
a. provide the required documentation, outlined below, for upload
b. verify, by initialing and dating each page, the authenticity of the trainees transcripts
c. verify, by initialing and dating each page, the authenticity of any letters of support

☐   1. Current Program Director Letter

     Letter from the current Program Director verifying PGY Resident status and expected duration of study

☐   2. Transcripts:
- o   Trainee Academic Transcripts or Residency Report
- o   Academic Transcripts or Residency Report Most Recent Completed Degree (if applicable)

☐   3. Awards (if applicable):

     Please list any awards and dates awards received.

☐   4. Research Experience

     A summary (maximum 1 page) of your research-related experience including a list of references/publications

☐   5. Research Proposal

     The research proposal is provided by the supervisor(s) and is a summary (<u>maximum 2 pages</u>) of the current state of knowledge related to this project. Identify the particular objectives of this proposal and briefly outline the experimental methods to be used. Highlight the research activities to be undertaken by the applicant. Indicate how this award will benefit (a) the applicant and (b) your research program.

☐   6. Research Funding Activities

     The research funding summary is provided by the supervisor(s) and includes the following:

- Title of the research project
- Funding amount
- Whether the funding is "Applied for" or "Received"
- The source of funding
- The start date (mm/yy) and end date (mm/yy)

     If no funding list is available, please upload a summary of your research activities as well as a list of the resources available to this student for the competition of his/her project.

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☐ 7. Experience of the Proposed Supervisor

Include a completed list, including post doctoral fellows, that you have supervised (and are currently supervising) within the last five (5) years.

Provide the following information for each trainee:

- Trainee's name
- Type of trainee
- Period for which trainee was supervised
- Trainee degree, year, institution
- Research project title
- Current position of the trainee

☐ 8. Letter(s) of Support:

Letter(s) of support are **optional.**

All documents must be compiled into one .pdf file.