

Section 2 Credit: Personal Learning Projects

SECTION 2 CREDIT: SELF-LEARNING

Planned Learning Activities:

Learning activities that are planned to address an identified need (question, problem or issue) and where the outcomes are evaluated by the individual physician either independently or in collaboration with a mentor, supervisor or peer group. Examples of activities in this section include personal learning projects, traineeships, and formal studies.

Your participation in certain programs can be recorded for RCPSC **Section 2 Credit**, in accordance with the guidelines established by the Royal College of Physicians and Surgeons of Canada and endorsed by the Canadian Association of Gastroenterology.

Section 2 credits can be acquired through personal structured learning projects that you design to answer your own learning needs. Section 2 credit activities include learning projects that are planned and through which an outcome is recorded. The following is a template that will allow you to readily record your personal learning project and the number of hours that you are recording for credit.

Section 2 Credits for Personal Learning Projects are valued at **2 credits per hour** of the learning activity. A maximum of 60 credits per year (300 per 5 year cycle) can be applied to Section 2 credit, but each project must be documented.

As a routine audit 3% of Fellows will be audited annually and therefore it is critical to maintain the documentation within your personal education files. The RCPSC also provides an electronic diary which can be accessed via the RCPSC web page. All credit must be recorded on the RCPSC MAINPORT site.

Remember that documentation is required for this category of credit. The following is a template which will allow you to readily record your Section 2 activities. This form can be completed in a number of ways:

- 1) Print and manually complete the form.
- 2) If you have Adobe Reader® software, you can electronically fill in the form and print a copy for your records (Adobe Reader® will **not** allow you to save the form once you have entered text into it).
- 3) If you have Adobe Acrobat® software, you can electronically fill in the form and either print a copy for your records, or save a copy of the completed form.

SECTION 2 CREDIT: PERSONAL LEARNING PROJECTS

Section 2 credits are valued at 2 credits per hour. A maximum of 60 credit hours may be applied per year (300 per cycle).
Each project must be documented and records kept for credit validation.

A. Personal Learning Projects: the focus of these projects is to identify a learning need or opportunity and describe the process through which the learning objective is achieved:

1. Identify a question, idea or controversy you would like to answer or address:
2. Identify a stimulus for the above:
3. Define how you will approach the problem (resources or references):
4. Report the learning outcome(s). How will this impact your clinical practice, expertise or current knowledge base?
5. Record the number of hours:

B. Traineeship: The focus of this type of learning activity is to complete a planned educational activity under the mentorship of a supervisor thereby expanding your current area of expertise and competence:

1. Describe the learning objective:
2. Describe the learning activity(ies) that you have completed:
3. Obtain written confirmation of completion of the traineeship from mentor or supervisor and retain with this for your records (name of supervisor and location of traineeship):
4. Record the number of hours:

C. Formal Courses (Preceptored courses, Fellowships, Masters, or PhD programs): The focus of this learning activity is to identify a personal learning objective achieved through a formal course, fellowship or education program offered by a university, college or institution (maximum 25 credits per course).

1. Describe your personal learning objective for each course or component of the program, e.g. could include a specific learning objective related to your research or thesis preparation as well as those related to preparation of grant applications and proposals (these can also be claimed under Section 3 if self audit of performance is done as part of the course):
2. Obtain written documentation and dates confirming that you have completed the course from the university, college or institution (transcript or certificate that describes your program) and retain this for credit validation. Name of institution and dates:
3. Describe the learning outcome(s) that you have identified and/or the anticipated impact on your practice, expertise or knowledge base:
4. Record the number of hours: